



Sawyer County

Agenda

Economic Development & UW Extension Committee Meeting
Monday, April 9, 2018 @ 8:30 AM
Assembly Room

Page

1. CALL TO ORDER
2. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW
3. MEETING AGENDA
4. AUDIENCE RECOGNITION
- 3 5. MINUTES FROM PREVIOUS MEETING
 - a. [Economic Development & UW Extension Minutes 3-5-18](#)
6. SAWYER COUNTY AGRICULTURAL FAIR ASSOCIATION REPORT
- 4 - 8 7. BROADBAND UPDATE
 - a. [Broadband Forward Model Ordinance](#)
8. UNIVERSITY OF WISCONSIN-EXTENSION DEPARTMENT REPORT
9. HAYWARD LAKES VISITORS & CONVENTION BUREAU
10. NORTHWEST REGIONAL PLANNING COMMISSION REPORT
11. ECONOMIC DEVELOPMENT CORPORATION REPORT
12. BIKE/PED CITIZENS ADVISORY COMMITTEE REPORT
13. FUTURE AGENDA ITEMS
15. OTHER MATTERS FOR DISCUSSION ONLY

14. COMMITTEE MISSION

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Draft

Minutes of the meeting of the Economic Development and UW-Extension Committee
Sawyer County Board of Supervisors
March 5, 2018; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Brian Bisonette, James Schlender, Tom Duffy

Others present: Lori Baltrusis, Carol Williamson, Tom Hoff, Ariga Grigoryan, John Saunders, Chuck Aubart, Don Mrotek, Sherry Beckman, Linda Zilmer

Motion by Schlender, 2nd by Bisonette, to approve the minutes of the February 5, 2018 Committee meeting.
Motion carried

Hayward Lakes Visitors & Convention Bureau Executive Director Sherry Beckman gave the Committee an update on the Room Tax progress. The Town of Hunter and the Town of Radisson will charge a room tax effective April 1, 2018. Several municipalities have not decided. HLVCB is celebrating their 65th anniversary of promoting the Hayward Lakes Area on May 9 with an open house from 9 am -Noon. Discover Wisconsin is highlighting the Hayward Lakes Area for the month of April. The Passport to Adventure promotion includes a \$1000.00 prize package to the winner. Several area businesses donated gift certificates for the prize.

Chuck Aubart reported on the Sawyer County Fair. The January Fundraiser was a success. The date for the 2018 Sawyer County Fair is the August 23-26.

Broadband Forward is on the April agenda.

UW Extension Director Lori Baltrusis provided a written report. Baltrusis updated the Committee on the status of the 4-H Youth and Families Educator position

Community Development and Resource Educator Ariga Grigoryan reported on Education Opportunities available at the LCO Community College on April 6, April 13, May 4, and May 11, 2018. For more information contact Grigoryan or Amber Marlow.

Don Semler provided a written report to the Committee.

Meeting adjourned

Minutes prepared by Carol Williamson

Broadband Forward! Community Model Ordinance



Public Service Commission of Wisconsin
610 North Whitney Way
Madison, WI 53705

BROADBAND FORWARD! COMMUNITY MODEL ORDINANCE

Introduction

Broadband access is increasingly important to our economy, education and daily life. The state as a whole—citizens, governments, providers, schools and businesses—have an interest in expanding broadband access and usage in underserved areas of the state. The Public Service Commission of Wisconsin (Commission) has been authorized to certify communities as being “broadband ready” by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment.

Under Wis. Stat. § 196.504(4) a city, village town or county may apply to the Commission for certification as a Broadband Forward! Community. The Commission has prepared this Broadband Forward! Community Model Ordinance and application form to facilitate certification and statewide consistency. If a political subdivision adopts this model ordinance, or enacts its own ordinance and submits a certification that its ordinance meets the statutory criteria in Wis. Stat. § 196.504(5), it is eligible for Broadband Forward! Certification.

Enacting the Broadband Forward! Community Model Ordinance and obtaining Broadband Forward! Certification ensures the local unit of government has streamlined its administrative procedures by appointing a single point of contact for all matters relating to a broadband network project, adhering to a timely approval process, charging only reasonable fees for reviewing applications and issuing permits, imposing only reasonable conditions on a permit and not discriminating between telecommunications service providers.

The Commission also encourages communities seeking Broadband Forward! Certification to apply for Broadband Expansion Grants that are awarded annually. Further information about the Broadband Expansion Grant Program, including application materials, is available at: <http://psc.wi.gov/utilityinfo/tele/broadband/grants/bbGrantApplicationPage.htm>.

For further information about the application process for Broadband Forward! Certification or for any questions about the Broadband Forward! Community Model Ordinance, please contact Angie Dickison at Angie.Dickison@wisconsin.gov or (608) 267-9138.

BROADBAND FORWARD! COMMUNITY ORDINANCE

ORDINANCE NO. []

An ordinance to create Chapter []; relating to approval of broadband network projects.

The [political subdivision] does enact as follows:

1 Chapter 1. Broadband Network Project Applications

2 SECTION 1. GENERAL PROVISIONS.

3 1.1 Purpose and policy. The purpose of this chapter is to encourage the development of
4 broadband access in the [political subdivision] by reducing administrative obstacles to broadband
5 service providers and coordinating the review of applications to ensure such applications are
6 timely processed. This chapter shall at all times be construed consistent with the aforesaid
7 purpose.

8 1.2 Definitions. In this chapter:

9 (1) "Applicant" means a person applying for a permit for a broadband network project.

10 (2) "Broadband network project" means the construction or deployment of wireline or
11 wireless communications facilities to provide broadband communications services in the
12 [political subdivision].

13 (3) "Permit" means any local permit, license, certificate, approval, registration, or similar
14 form of approval required by policy, administrative rule, regulation, ordinance, or resolution with
15 respect to a broadband network project.

16 (4) "Written" or "in writing" means information that is inscribed on a tangible medium or
17 that is stored in an electronic or other intangible medium and is retrievable in perceivable form.

18 1.3 Point of contact. The [political subdivision] shall appoint a single point of contact for all
19 matters related to a broadband network project. The [political subdivision] shall provide on its

1 public website the contact information, including the e-mail address, for the point of contact
2 authorized to receive a broadband network project application.

3 **SECTION 2. ELECTRONIC SUBMISSION OF APPLICATIONS.** An applicant may sign and file all
4 forms, applications and documentation related to a broadband network project electronically.

5 **SECTION 3. REVIEW OF APPLICATIONS.** Notwithstanding any other provision in the [political
6 subdivision's] ordinances, resolutions, regulations, policies or practices to the contrary, the
7 following process shall apply exclusively upon receiving a broadband network project
8 application:

9 **3.1 Completeness review.** Upon receiving a broadband network project application the
10 [political subdivision] shall:

11 (1) Determine whether an application is complete and notify the applicant of the
12 determination by the [political subdivision] in writing within 10 calendar days of receiving an
13 application. If the [political subdivision] does not notify the applicant in writing of its
14 completeness determination within 10 calendar days of receiving the application, the application
15 shall be considered complete.

16 (2) If the [political subdivision] determines that an application is not complete, the
17 written notification to the applicant shall specify in detail the required information that is not
18 complete. The applicant may resubmit an application as often as necessary until the application
19 is complete.

20 **3.2 Approval or denial of complete applications.**

21 (1) Within 60 calendar days of receiving an application that is complete, or considered
22 complete under sub. (1), the [political subdivision] shall approve or deny the application and
23 provide the applicant written notification of the approval or denial. If the [political subdivision]

1 does not notify the applicant of its approval or denial within 60 calendar days of receiving a
2 complete application, the application shall be considered approved and any required permit shall
3 be considered issued.

4 (2) If the [political subdivision] denies an application, the written notification of the
5 denial under sub. (1) shall include evidence that the denial is not arbitrary and capricious.

6 **SECTION 4. FEES.** Any fee imposed by the [political subdivision] to review an application, issue
7 a permit, or perform any other activity related to a broadband network project shall be
8 reasonable. An application fee that exceeds \$100 is unreasonable.

9 **SECTION 5. INITIAL APPLICABILITY.** The treatment of this ordinance first applies to applications
10 received by the [political subdivision] on or after the effective date of this ordinance.

11 **SECTION 6. EFFECTIVE DATE.** This ordinance takes effect on the day after publication.