

Carol Williamson, Sawyer County Clerk
Sawyer County Courthouse
10610 Main Street, Suite 10; Hayward, Wisconsin 54843
email address – cwilliamson@sawyercountygov.org
telephone numbers 715.634.4866 and toll free 877.699.4110



Agenda
Public Safety Committee meeting
April 6, 2017; 8:30a.m.
Assembly Room, Sawyer County Courthouse

1. Meeting agenda
2. Minutes of March 2, 2017 meeting
3. Audience recognition
4. Judge's and Clerk of Court's Office reports
 - A. Courthouse Security Options
5. District Attorney's Office report
6. Sheriff's Department report
 - A. Jail Report
 - B. Animal Control report
7. Coroner's report
8. Emergency Management Department report
9. Child Support Department report
10. Ambulance Service Department report
 - A. Southern Station Location
12. Other matters for discussion only

CW

Carol Williamson
Sawyer County Clerk

Emailed to: Sawyer County Record, Sawyer County Gazette, WRLS, WHSM, AND
WOJB, Hayward Library, and Village of Winter for posting on Tuesday, April 4, 2017,
8:30 a.m. by Carol Williamson

Draft

Minutes of the meeting of the Public Safety Committee.

Sawyer County Board of Supervisors

March 2, 2017; 8:30 a.m.; Assembly Room; Sawyer County Courthouse

Members present: Bill Voight, Helen Dennis, Iras Humphreys, James Schlender

Others present: Tom Hoff, Mitch Rice, Mark Kelsey, Craig Faulstich, Joe Sajdera, Marc Helwig, Pat Sanchez, Carol Williamson, John Yackel, Louise Ladenthin, Dave Dokkestul, Taylor Heinzl, Ron Buckholtz, Alicia Carlson, Paul Grahovac, Terry Patenaude, Mike Keefe, Mike Coleson, Sandy Okamoto, Sherrie Shelton, John Kruk, Terrell Boetcher, Brenda Spurlock

Motion by Humphreys, 2nd by Dennis, to approve the agenda. Motion carried

Motion by Humphreys, 2nd by Dennis, to approve the minutes of the February 6, 2017 meeting. Motion carried.

The Committee discussed security options and current available funding. The Committee agreed to move forward with the courtroom remodeling. There is \$30,000 in the budget. An Architect is required and a plan submitted to the state.

Jail Administrator Joe Sajdera provided a written report to the Committee. The jail is at full staff.

Animal Control Officer Sherrie Shelton provided a report to the Committee. Vaccination clinics are scheduled in Exeland on Friday, March 3, at the City of Hayward on Saturday, March 4, and at LCO on Wednesday, April 5.

Coroner Dave Dokkestul provided a report to the Committee.

Bayfield County Criminal Justice Coordinator Brenda Spurlock presented a proposed "Bridge to Treatment" project collaboration to the Committee. Bayfield, Ashland, and Sawyer County criminal justice systems, Tribal nations of the Red Cliff and Bad River Band of Lake Superior Chippewa, and Lac Courte Oreilles Ojibwas and community partners will collaboratively develop teams to be embedded within their respective criminal justice system to implement new policies and processes that effectively screen, assess, and divert eligible offenders with mental illnesses and substance use disorders from jail to community treatment. The grant deadline is April 4, 2017 and the grant cycle begins October 1. The grant is for two years, \$100,000 each year. First year will be planning; second year is implementation. The required 20% match will be absorbed by Bayfield County with in-kind services. Spurlock requests a letter of commitment from Sawyer County. Motion by Humphreys, 2nd by Dennis, to commit and submit letter. Motion carried

Emergency Management Director Pat Sanchez provided a report to the Committee.

Communication System Specialist John Kruk provided a report. State of Wisconsin did updates on system. Issues are being resolved. The new system should be up and running in 2017.

Child Support Director Sandy Okamoto submitted a written report. Okamoto is utilizing Realiving resources for office restructuring.

Ambulance Director Mitch Rice provided his proposal for implementing full-time ambulance service in Sawyer County. Accounting Manager Mike Keefe provided reports of the budget impact on the proposed full-time staffing. Rice is working with the Sawyer County Fire Association to improve the number of active Emergency Medical Responders in the community. Phase I of implementation includes 8 paramedics and 16 Emergency Medical Technicians with full-time at the Hayward ambulance garage and a full-time facility in the southern corridor of Sawyer County to be determined. Motion by Humphreys, 2nd by Schlender to approve Phase I full-time staffing of 8 paramedics and 16 EMTs. Motion carried

Supervisor Humphreys provided the Committee with two mission statement drafts. The second draft reads:

To establish policies for coordination and delivery of public safety services for the Sawyer County residents, while acknowledging (natural) resource considerations. Support budgetary allocation and approve grants for improvement of the criminal justice system (court and law enforcement), emergency health access and emergency management, and internal and public communications systems.

Increase public safety, reduce harm to citizenry and natural resources, promote fairness and policy review which provide responsible stewardship of Sawyer County and her citizens.

Motion by Schlender, 2nd by Dennis to adopt the 2nd draft. Motion carried

Meeting adjourned

Minutes prepared by Carol Williamson



SCR 68.05 Security and Facilities Committee.

(1) The presiding judge for each county shall appoint a security and facilities committee composed of all of the following:

- (a) The circuit judge to serve as chairperson.
- (b) The chairperson of the county board.
- (c) The county administrator.
- (d) The clerk of the circuit court.
- (e) The county sheriff.
- (f) The district attorney.
- (g) The Wisconsin State Public Defender.
- (h) A circuit court commissioner.
- (i) One lawyer designated by the president of the local bar association.

If there is no association, the presiding judge shall appoint a lawyer residing in the county.

- (j) One representative of a victim-witness support organization.
- (k) One representative of the facilities/maintenance department.
- (l) Such other persons as the committee considers appropriate.

The creation of a committee which includes all of the designated persons is essential to achieve the overall goals of these standards. The purpose is to insure that the court system is proactive, geared to prevention, not merely reactive in responding to violent, perhaps tragic, incidents.

May - December 2017

Two Part Time Deputies - 20 hours a week

Wage (21.00/hr)	\$ 31,238.00	
OT	\$ 2,800.00	
FICA (7.65%)	\$ 2,604.00	
Retire (10.69%)	\$ 3,640.00	**Upon Qualification
Initial Part Time Issue (2)	\$ 1,500.00	
Handgun (2)	\$ 1,000.00	
Vest (2)	\$ 1,000.00	
Radio (2)	\$ 2,000.00	
Health Insurance	\$ -	**If work more than 30 hours a week, could qualify under ACA. Family plan around \$21,000/year
Total	\$ 45,782.00	

2018

Two Part Time Deputies - 20 hours a week

Wage (22.00/hr)	\$ 48,400.00	
OT	\$ 4,000.00	
FICA (7.65%)	\$ 4,010.00	
Retire (10.69%)	\$ 5,764.00	**Upon Qualification
Uniforms (2)	\$ 400.00	
Handgun (2)	\$ -	
Vest (2)	\$ -	
Radio (2)	\$ -	
Misc/Training etc	\$ 1,000.00	
Health Insurance	\$ -	**If work more than 30 hours a week, could qualify under ACA. Family plan around \$23,000/year
Total	\$ 63,574.00	

Full Time Deputy - May - Dec 2017

Wage (25.19/hr)	\$	37,274.00
OT	\$	3,000.00
FICA (7.65%)	\$	3,081.00
Retire (10.69%)	\$	4,306.00
Health Ins	\$	21,250.00
Initial Issue	\$	2,850.00
Handgun	\$	500.00
Vest	\$	600.00
Total	\$	72,861.00

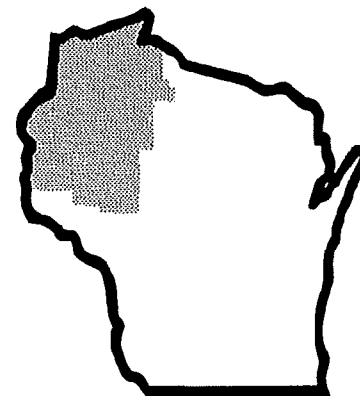
Full Time Deputy 2018

Wage (26.00/hr)	\$	54,080.00
OT	\$	4,500.00
FICA (7.65%)	\$	4,482.00
Retire (11%)	\$	6,444.00
Health Ins	\$	23,500.00
Uniform	\$	500.00
Misc/Training, etc	\$	1,000.00
Total	\$	94,506.00

SCOTT R. NEEDHAM
Chief Judge
St. Croix County
Government Center
1101 Carmichael Road
Hudson, WI 54016
Telephone: (715) 386-4611
Fax: (715) 381-4401

STATE OF WISCONSIN

TENTH JUDICIAL DISTRICT



WILLIAM M. GABLER, SR.
Deputy Chief Judge
Eau Claire County
Government Center
721 Oxford Avenue
Eau Claire, WI 54703
Telephone: (715) 839-7732
Fax: (715) 831-5837

DONALD HARPER
District Court Administrator
1101 Carmichael Rd., Suite 1260,
Hudson, WI 54016
Telephone: 715-245-4105
FAX: 715-381-4323

April 3, 2017

Tom Hoff
Sawyer County Administrator
10610 Main St.
Hayward, WI 54843

RE: Sawyer County Courthouse Security

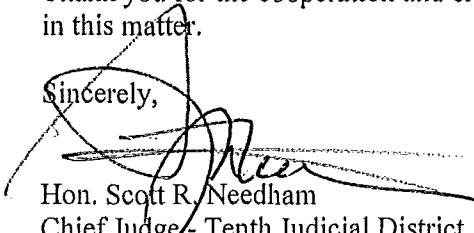
Dear Mr. Hoff:

I am writing to formally (and strongly) advocate for the improvement of courthouse security in Sawyer County, including but not limited to the presence of an armed court security officer in the courts. Supreme Court Rule 68.07 establishes that "there should be no fewer than two sworn officers in each courtroom and each court commissioner hearing room when court is in session." The Court memorialized this directive because of its extreme importance: the presence of law enforcement officers has been found to be the single most effective security measure that can be put in place within a courthouse. The open and obvious presence of uniformed officers is designed to deter those intent on harm, detect those who have breached security, and limit the damage caused by the breach. In fact, the National Center for State Courts, in Steps to Best Practices for Court Building Security, considered the presence of a court security officer "fundamental" and an essential foundation for courthouse security.

Courthouse security is not a luxury to be afforded once tragedy occurs. The fact that a courthouse has gone decades without incident should not be taken as assurance that it is somehow immune from future incidents. Such complacency has been disproven many times across the country in courts of all sizes. Instead we must learn from those lessons and be prepared for the unexpected, handling every day and every situation earnestly. For that reason, it is imperative that courthouse security be treated as a regular operating expense and appropriately funded as such. Improved funding for additional security enhancements to the courthouse and the placement of a court security officer in the Sawyer County Courts are necessary and essential steps in that direction.

Thank you for the cooperation and critical attention that you, your staff, and the County Board have given the Court in this matter.

Sincerely,


Hon. Scott R. Needham
Chief Judge - Tenth Judicial District

cc: Judge John Yackel
DCA Don Harper

March 2017

Item	Account Number	Amount				
Bank Charges		\$ -				
Booking Fee		\$ 420.94				
Commissary		\$ 1,004.11				
Copy Charges		\$ 36.00				
Electronic Monitor Fees		\$ -				
Envelopes		\$ 0.96				
Extradition Charges		\$ -				
Huber Fees		\$ 3,427.00				
Indigent Charges		\$ 196.51				
Jail Doctor		\$ 33.04				
Jail Nurse		\$ 103.05				
Library Materials		\$ -				
Locks		\$ -				
Medical Bill		\$ 900.87				
Medical Snacks		\$ -				
Meds from Canteen Cart		\$ -				
Meds from Other County		\$ -				
Meds from Pharmacy		\$ 119.89				
Over/Short		\$ -				
Phone Cards		\$ 2,552.90				
Staff Meals		\$ -				
Property Damage		\$ 179.60				
Small Claims Filing Charge		\$ -				
Snack/Hygiene Packs		\$ -				
Sub Packs		\$ -				
Taxes		\$ 153.33				
Urinalysis		\$ 102.00				
Total		\$ 9,230.20				
Canteen Account Check:		Non Taxable	Sales Including Sales Tax	Sales Tax	Account	Total
Board of Prisoners	100-35-46240	\$ 3,427.00		\$ -	\$ -	\$ 3,427.00
Booking Fees	100-35-46242	\$ 420.94		\$ -	\$ -	\$ 420.94
Canteen Revenues	232-00-46220	\$ 3,856.48		\$ -	\$ -	\$ 3,856.48
Extradition	100-35-43535	\$ -		\$ -	\$ -	\$ -
Sheriff's Fees	100-35-46210	\$ 36.00		\$ -	\$ -	\$ 36.00
Inmate Medical	100-35-46204	\$ 1,156.85	\$ -	\$ -	\$ -	\$ 1,156.85
Electronic Monitor Revenues	100-35-46244	\$ -		\$ -	\$ -	\$ -
Sales Tax From Stellar	Sales Tax 100-24213			\$ 153.33		\$ 153.33
Jail Assessment	200-00-46220	\$ 179.60				\$ 179.60
Check Total		\$ 9,076.87	\$ -	\$ 153.33	\$ -	\$ 9,230.20
Monthly Report Information:					Check	\$ 9,230.20

SAWYER COUNTY JAIL

Daily Population Report

Date: **04/06/17**
 Prepared By: **SIMPSON #357**

PRISONER LOCATION

Location	Sawyer	Boarders	Total Inmates	LIST NAMES OF BOARDERS:
Secure Wing	61	0	61	
Huber Wing	29	1	30	#REF!
Total in Facility	90	1	91	
Hospital	1	0	1	
Other Jails	4	0	4	
Monitor	0	0	0	
Total Adults	95	1	96	
Juvenile Detention	0		0	
Total Assigned	95	1	96	

REASON FOR INCARCERATION

Status	Code	Total Inmates	NOTES
BAC Over .04%	BAC	1	OTHER JAILS: BAYFIELD COUNTY: DENASHA, JACQUELINE; BREault, CHRISTINE; GORDON, RENAE; MACLEAN, NICOLE HOSPITAL: SHANNON, JENNIFER
Cash Bond	CB	27	
Hold for Other County	OC	0	
New Arrestee Awaiting Court	AC	3	
Pending Revocation	REV	10	
P&P Hold Only	HOL	9	
Sentenced Inmate	SEN	36	
Sitting off Pay or Stay Warrants	WAR	0	
Writ for Court	WRI	2	
Drug Court Hold	DC	0	
LCO Court Hold	LCO	0	
90 Day Payable Hold	90D	0	
Convicted Awaiting Sentencing	CAS	8	
Caseworker Hold (Juv)	CWH	0	
Temporary Physical Custody (Juv)	TPC	0	
TOTAL		96	

RACE

White (Including Hispanic)	48		
Native	46		
Black	0		
Asian	2		
Other	0		
TOTAL	96		

GENDER

	In County	Out of County	Monitor	Total
Male	69	0	0	69
Female	23	4	0	27
TOTAL	92	4	0	96

The following are complaints addressed by the Sawyer County Animal Control Officer: 03/02/2017 thru 04/05/2017

Animal At Large(Aggressive): Lenroot, City of Hayward,

Animal At Large: Bass Lk, Sand Lk, Bass Lk, Bass Lk

Dog Bite/Exposure: Spider Lk, Exeland, Weirgor

Cat Bite/Exposure:

Dog Locked in Car:

Barking Dog(Public Nuisance):

Companion Pet Neglect/Abuse:

Livestock Neglect/Abuse:

Inadequate/No Shelter

Abandoned Animal:

Dead Animal:

Puppy Mill:

Lost Dogs:

Found Dogs:

Lost Cats:

Found Cats:

Impounded:1,1,1,1,1

Citations:

Other:

MOST CALLS REQUIRED AT LEAST ONE FOLLOW-UP (LICENSING OR CONDITIONS REQUIRING IMPROVEMENT)

The following are complaints addressed by the Sawyer County Animal Control Officer

	01/07-02/05	02/06-03/01	03/02-04/05																		total																																										
Animal At Large(Agressive):			1	2																																																											
Animal At Large:		3	3	9																																																											
Dog Bite/Exposure:			2	3																																																											
Cat Bite/Exposure:																																																															
Dog Locked In A Car:			1	2																																																											
Barking Dog(Public Nuisance):			1																																																												
Companion Pet Neglect/Abuse:																																																															
Livestock Neglect/Abuse:																																																															
Inadequate/No Shelter:		1																																																													
Abandoned Animal:		1																																																													
Dead Animal :																																																															
Puppy Mill:																																																															
Lost Dogs:		2	1	2																																																											
Found Dogs:		2	4	3																																																											
Lost Cats:		1	1																																																												
Found Cats:		1	1	2																																																											
Impounded:		2	2	8																																																											
Citations:			2	3																																																											
Other:		1	9	10																																																											
MOST CALLS REQUIRED AT LEAST ONE FOLLOW-UP (LICENSING OR CONDITIONS REQUIRING IMPROVEMENT)																																																															

2017 Vaccination Clinic Results

03/03/2017 Village of Exeland

82 single licenses were sold	\$817.00
1 multiple dog license was sold	\$ 85.00 (14 dogs)
Total	\$902.00

03/04/2017 City of Hayward

118 single licenses were sold	\$1,155.00
2 multi-dog licenses were sold	\$150.00 (5 + 7=12 dogs)
Total	\$1,305.00

Total of 382 vaccines were administered – (including 15 cats) 19 dogs were micro-chipped and 17 dogs got nail trims. There were 200 single dog licenses sold and 3 multi-dog licenses sold. Approximately 275 dogs and cats attended our clinic. Some dogs already had their current county license and some were from out of county or did not require a license.

Total collected in 2017 license fees was	\$2,207.00
Total county profit collected from vaccinations was	\$1,842.85
Total combined profit (licenses and vaccinations)	\$4,049.85

Monthly Coroner Report

2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD - Total
Death Investigations	7	6	9	7	2	7	13	10	7	7	5	8	88
Natural	6	4	9	6	1	5	8	9	7	4	2	7	68
Accidental	0	2	0	1	1	1	1	1	0	2	2	1	12
Suicide	1	0	0	0	0	1	3	0	0	0	0	0	5
Homicide	0	0	0	0	0	0	1	0	0	0	0	0	1
Pending	0	0	0	0	0	0	0	0	0	0	1	0	1
Undetermined	0	0	0	0	0	0	0	0	0	1	0	0	1
All Cremation Authorizations	18	12	17	15	10	16	14	10	16	15	11	15	169
Posts	0	0	0	0	0	1	2	2	0	0	0	0	5
Hospice	2	3	4	1	4	4	2	4	4	4	7	1	40

2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD - Total
Death Investigations	4	4	6										14
Natural	3	4	4										11
Accidental	1	0	0										1
Suicide	0	0	0										0
Homicide	0	0	0										0
Pending	0	0	2										2
Undetermined	0	0	0										0
All Cremation Authorizations	12	9	12										33
Posts	1	0	0										1
Hospice	5	2	3										10

Incidents

Date	Time	Age	Gender	Location / Township	Cause	Manner
03/07/17	0925	58	Female	HAMH / Hayward	Cardiac arrest, Failure to thrive	Natural
03/12/17	1150	63	Female	Anderson Road / Bass Lake	Myocardial infarction	Natural
03/16/17	0422	49	Male	Haggberg Road / Lenroot	Pending	Pending
03/19/17	1107	32	Female	Schoolhouse Circle / Bass Lake	Pending	Pending
03/22/17	0205	80	Male	Echo Point Road / Round Lake	Myocardial infarction	Natural
03/26/17	0305	80	Male	WECC / Hayward	Dementia	Natural

Additional	On-Call Hours
<p><u>Abbreviations used</u></p> <p>HAMH - Hayward Area Memorial Hospital</p> <p>WECC - Waters Edge Care Center</p> <p>MI - Myocardial infarction</p>	<p>Dave D 564</p> <p>Jim O 80</p> <p>Mark G 100</p> <p>Dave W</p>

Questions - 24 hours: 715-558-5796

April 6th, 2017, Public Safety Committee Report

Emergency Government

- Hosting an ICS 402 Class for Elected Officials May 25th
- Completed 1st half of State Plan of Work
- 25 students participated in the Air Force BISC Class
- Meetings:
 - CART-Child Abduction Response Team
 - Governor's 50th Emergency Management Conference
 - MRC-Medical Reserve Corp
 - LEPC-Local Emergency Planning Committee
 - Flambeau Prison update
 - Grants with Ambulance
 - EMR with Taylor H
 - State Radio
- Working on:
 - Municipalities EOP/EAPs (waiting for after election)
 - Washburn/Sawyer joint EOC Exercise

Radio Update

- See John Kruk's Report

Volunteers Orgs

Search and Rescue

- One Search
- Volunteered at Fat Bike Birkie

Submitted: Pat Sanchez, EM

Sawyer County Communications System Specialist – April 2017 PS Committee Report

- 1.) **Sheriff Channel Upgrade/WISCOM Issues** – Last week I, along with Pat Sanchez, the Sheriff, and the Chief Deputy meet with Josh Ripp (DOJ in Charge of WISCOM Admin) and James Westover (DOT in charge of WISCOM technical operations) to discuss some updates and issues with WISCOM. Among the topics was the push out of the paging talkgroup to the three WISCOM towers in the county. In addition, was some discussion about connecting our new radio system, in digital, to the WISCOM System for interoperability.

James stated that he was not familiar with the Selex brand of equipment and that they would like some further documentation about features and abilities before they would have the systems connected in digital. James and the State have no issues with analog connectivity with the equipment just digital. I have contacted the manufacturer to obtain or locate the documents and am awaiting a response from them.

- 2.) **FCC Licensing** – At the above-mentioned meeting James Westover (who is also the state frequency coordinator) finished up a few questions about the FCC license request that was submitted and paid for about 3 or so months ago. James asked me the remaining questions and was to be finishing off the application shortly. Once this is done and the frequencies are issued by the FCC simulcasting can begin.

Submitted by: John Kruk – Contracted Communications System Specialist for Sawyer County

NIMS Training Requirements 2011

Audience	Required Training
Federal/State/Local Tribal/Private Sector & Non-governmental personnel to include Entry Level first responders & disaster workers.	<i>FEMA IS-700 NIMS An Introduction</i> <i>ICS-100 Introduction to ICS</i>
<ul style="list-style-type: none"> • Emergency Medical Service personnel • Firefighters • Law Enforcement personnel • Public Works laborers/workers • Mechanics & Operators • Skilled town support staff • Dispatchers / telecom • Elected officials 	
Federal/State/Local Tribal/Private Sector & Non-governmental personnel to include First line supervisors	<i>FEMA IS-700 NIMS An Introduction</i> <i>ICS-100 Introduction to ICS</i>
<ul style="list-style-type: none"> • Patrol supervisors • Fire supervisors • Public Works supervisors 	<i>ICS-200 Basic ICS</i> <i>FEMA IS-800b National Response Framework (NRF) An Introduction</i> <i>FEMA IS-704 NIMS Communications and Information Management (DISPATCH/COMMS STAFF ONLY)</i>
Federal/State/Local Tribal/Private Sector & Non-governmental personnel to include Middle Management	<i>FEMA IS-700 NIMS An Introduction</i> <i>ICS-100 Introduction to ICS</i>
<ul style="list-style-type: none"> • Inspectors • Foremen • Acting or possible acting department heads 	<i>ICS-200 Basic ICS</i> <i>FEMA IS-800b National Response Framework (NRF) An Introduction</i> <i>ICS-300 Intermediate ICS</i> <i>FEMA IS-701a NIMS Multiagency Coordination System (MACS) Course</i> <i>FEMA IS-703a NIMS Resource Management</i> <i>FEMA IS-704 NIMS Communications and Information Management (DISPATCH/COMMS STAFF ONLY)</i>
Federal/State/Local Tribal/Private Sector & Non-governmental personnel to include	<i>Same as above with the additional of...</i>
<ul style="list-style-type: none"> • Command and general staff • Department heads / directors • Town Administration 	<i>ICS-400 Advanced ICS</i> ICS 702.a - Public Information Systems for all Public information officers or other staff would be responsible for public or media information.

March Ambulance Report 2017

911 Calls requesting Ambulance response =====191 Ambulance
Transfers=====38

911 call volume is down from 2016 by 180 calls so far. This is a good example of how emergency response requests fluctuate from month to month. The request for transfer has remained higher than the number of actual transfers taken due to the inability of the Ambulance Department to consistently staff. I anticipate this improving as Full-Time is implemented.

1. Purchased an ambulance from Bloomer Community Ambulance with low mileage.
 - a. This ambulance is currently getting Sawyer County decals and will be in service in the next two weeks
2. SCA has engaged in multiple inter-agency training events and has plans to expand on these.
3. Uniform policy is now being enforced.
4. Consistent training has been performed in house to meet state and national guidelines.
5. The EMT-B and AEMT members have recently completed their two year refresher courses.

Overall, I have seen a very positive response to the changes that have been happening within this department. The staff has taken a forward approach to these changes and has shown that they are up to the tasks. I cannot say enough about the work they continue to do daily. I am proud to be part of this team.

T = Together

E = Everyone

A = Achieves

M = More